



## Autumn 2019

Welcome back to all our returning families and children, and a warm welcome to all our new families and their children who are joining St Mary's this year.

We like to send a newsletter out at the beginning of each term, full hopefully with lots of information, news and reminders. In addition to this we like to share our half termly planning sheet with you, so you are aware of what your child will be exploring and focusing on, in order for you to share, contribute, and add to their learning journey. We welcome any ideas/suggestions from parents, so please just speak to any member of staff, or send an email with your thoughts ([southholmwood@btinternet.com](mailto:southholmwood@btinternet.com))

### **THEMES FOR AUTUMN TERM**

**5.9.19 - 25.10.19**

**"All About Me"**

(Half Term)

**4.11.19 - 18.12.19**

**"Out and About"**

### **FEES**

Invoices for session fees & snack are placed in your child's basket at the end of the second week of a half term, so please make sure you look at for this when dropping your child off.

If you use the 'lunch club' or 'early drop-off' service you will be invoiced for that service at the beginning of the last week of each half term.

We please ask that all invoices be paid promptly and within the time period stated on the invoice.

### **NAMED CLOTHING PLEASE**

It would help staff considerably if you ensure that you clearly name **ALL** your child's clothing, lunch bag and any other possessions that come into our Setting. Items which we are unable to identify will go into our Lost Property bin which is placed outside our entrance door.

### **LUNCH BOX CONTENTS**

A gentle reminder to keep these as healthy as possible, and not to overload the boxes. Children are offered a substantial snack during both the morning and afternoon session, so please bear this in mind. Please also be aware we are a nut-free environment (this includes items such as 'Nutella') and we appreciate your help keeping all of our children safe in this respect.

### **SECONDHAND SWEATSHIRTS AND T-SHIRTS**

If this is something you might be interested in please speak to our member of staff Alex, who is 'holding' a small amount of these. There is a minimal charge for these.

### **PARENT COURSES**

We are fortunate enough to have access to training delivered by Surrey Family Learning Service. There are some great courses available and it is our intention to organize these for just our Setting families and these would be run in South Holmwood Village Hall.

A short questionnaire will be sent out shortly to see which courses would be of interest to you. Depending on the result we will endeavor to get these up and running for you.

In addition to the helpful 'tips' on all sorts of subject matter, this is a great opportunity to have a coffee and meet other parents from our Setting.

### **ENTRY AND EXIT DOORS**

'Drop-off', particularly at 9.15am can be a very busy time, with lots of children and adults in the room for a short period of time. If you happen to be making a phone call at the time of entry please end your call before entering the building.

Security is extremely important, and both entry and exit doors must remain locked if not 'manned' by a member of staff. We ask that you do not unlock any unmanned door without alerting a member of staff of your intention to do so. They will then accompany you to the exit, unlock and relock the door after your departure.

Whilst mentioning doors, can we please ask that children don't pull at the door when trying to come in before 9.15am! Although it's great that they are eager to come in and join us to start their day, the building is a little 'sensitive' and needs to be treated 'gently'!

### **CAR PARK**

You may be aware that we rent our pre-school building from the Parish Council of St. Mary's Church. Use of the car park is very much at the discretion of the church. In order to continue having this very useful facility we all need to be very respectful when entering, exiting and in particular parking.

We would encourage parents to walk if at all possible as a first choice by parking a little way from the Setting (perhaps in the village, or lay-by along the A24 where there is a gate and path from this point that leads directly to the Parish Room). We would be grateful if you do have to drive up to the car park, please drive very slowly, and don't park in the little 'passing' area half-way up on the right. Please park without causing any obstruction to others, remembering that access may be needed for emergency vehicles. It is extremely important that the Vicar has free entrance to and from her premises (opposite the Parish Room), so the gates must not be obstructed and a clear exit for her to leave and go about her duties is necessary at all times.

One final point on cars - another request I'm afraid - can we please ask that when stationary in the car park engines are turned off.

We do realize there are quite a few "do's and don'ts" here but we would greatly appreciate your co-operation. If anyone has any questions please speak to a member of staff.