

## **General Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment**

Providers must have a no-smoking policy, and must prevent smoking in a room, or outside play area, when children are present or about to be present



*Practitioners must not be under the influence of alcohol or any other substance which may affect their ability to care for children.*

## **8.7 Smoking, Alcohol and Drugs**

### **Policy statement**

We comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking environment - both indoors and outdoors.

### **Procedures**

- All staff, parents and volunteers are made aware of our No-smoking Policy.
- No-smoking signs are displayed prominently
- Staff who smoke do not do so during working hours, unless on a scheduled break and off the premises.
- Staff who smoke during working hours and travelling to and from work must not do so whilst wearing a setting uniform, or must at least cover the uniform.
- E-cigarettes are not permitted to be used on the premises.
- Staff who smoke or use e-cigarettes during their scheduled breaks may only do so well away from the premises.
- Staff are made aware that failure to adhere to this policy and procedures may result in disciplinary action.



**South Holmwood**

### **Policy statement**

#### **Alcohol and Drugs**

Staff, students, volunteers or visitors who arrive at The St Mary's Pre-school clearly under the influence of illegal drugs and/or alcohol, will be asked to leave the premises.

If staff are found in possession of illegal drugs, staff will be immediately suspended and disciplinary action will be implemented.

In cases where staff are taking prescribed drugs that may affect their ability to function effectively at work, the Managers must be informed as early as possible and a risk assessment will be completed. All drugs are required to be safely secured with personal possessions of staff members (referred to in The Staff Handbook).

Staff are not permitted to bring alcohol onto the pre-school premises.

### Parents and Carers

If a member of staff has good reason to suspect that a parent/carer is under the influence of illegal drugs or alcohol when they drop off or collect their child, they have a duty to inform managers, according to the provisions of the Safeguarding policy.

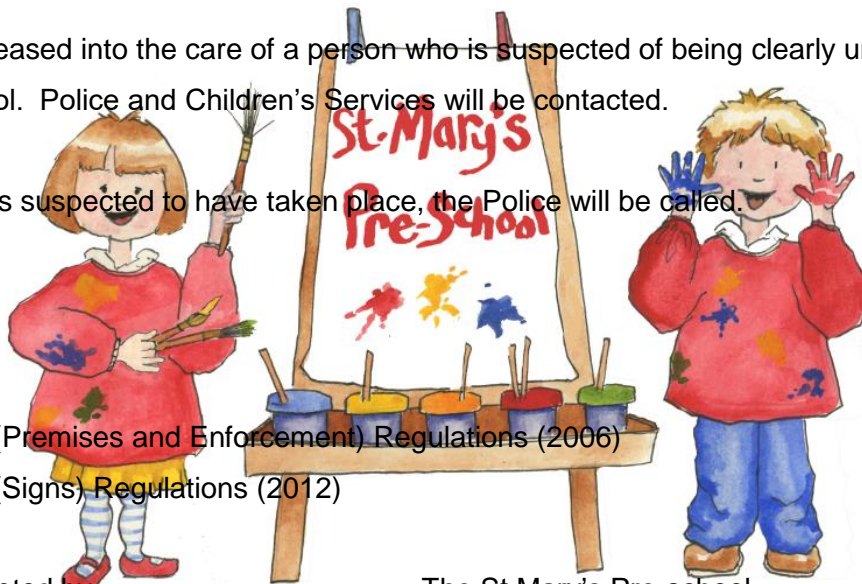
In such circumstances, managers will then be responsible for deciding upon the appropriate course of action, ensuring that the safety and protection of the child remains paramount at all times.

A child will not be released into the care of a person who is suspected of being clearly under the influence of either drugs or alcohol. Police and Children's Services will be contacted.

Where an illegal act is suspected to have taken place, the Police will be called.

### Legal framework

- The Smoke-free (Premises and Enforcement) Regulations (2006)
- The Smoke-free (Signs) Regulations (2012)



This policy was adopted by \_\_\_\_\_ The St Mary's Pre-school \_\_\_\_\_ (name of provider)  
On \_\_\_\_\_ South Holmwood \_\_\_\_\_ (date)  
Date to be reviewed \_\_\_\_\_ (date)  
Signed on behalf of the provider \_\_\_\_\_  
Name of signatory \_\_\_\_\_  
Role of signatory (e.g. chair, director or owner) \_\_\_\_\_