



01.10 Entrances and approach to the building

- Entrances and approaches are kept tidy and always uncluttered.
- Staff ensure that members of the public cannot access areas used by children during sessions.
- All external fences and gates are safe.
- Main doors are always kept locked and shut.
- The identity of a person not known to members of staff is checked before they enter the building, or at the point they seek access to the area where children are being cared for.
- All staff and visitors to the setting sign in and out of the building.
- A member of staff is available to open and close the door and to greet arrivals, say goodbye to parents/carers and to make sure that doors are shut.
- Where building works or repairs mean that normal entrances/exits or approaches to the building are not in use, a risk assessment is conducted to maintain safety and security whilst the changes are in place.
- Building works or other changes to the premises which may affect the space available to children and the quality of childcare available to them, are notified to Ofsted.

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